

iSolved Network Terms of Use Rollout

Dear Network Partner:

We wanted to give you advance notice of a change we are making to the iSolved platform website. We will be rolling out Terms of Use for all iSolved users, including Network Partner customers, on **March 15, 2019**. As you know, requiring acceptance of click-through terms and conditions is a common practice on most credible websites and serves to prevent abuses and establishes proper procedures by all users. Additionally, the introduction of this functionality further tightens our audit and security controls, while also preparing us for impending regulatory changes affecting our privacy policy.

These terms of use were rolled out to our own direct customer base more than 30 days ago with minimal impact.

We have answered some of the frequently asked questions in response to the rollout of the terms of use:

Where does the requirement to accept the updated terms and conditions happen?

When your customers enter the iSolved application for the first time following the rollout of the terms and conditions on March 15, 2019, a pop-up box will outline the updated Terms and Conditions of Use and requires each user to either accept or decline. Upon choosing one of the options, the user will be taken into iSolved and will not have to accept or decline again unless the terms and conditions change.

What are the terms and conditions?

The terms and conditions are a set of regulations which all users need to agree to in order to use the iSolved platform.

Why do my customers need to agree to these terms and conditions?

By accepting the terms and conditions, users are agreeing to prevent abuses, such as uploading of malware or other malicious content. This practice also establishes proper procedures by the users, such as logging out of the application when finished and not sharing passwords with others.

iSolved Network Terms of Use Rollout (cont.)

What happens if someone declines?

If the “I Decline” button is selected, the user will be allowed to continue into their iSolved session but may be kept from using the iSolved technology in the future.

What is the privacy policy?

A privacy policy outlines the agreement by the user to allow the provider of the iSolved platform to use, store, process, and transfer employee data. The policy also outlines how iSolved HCM uses, collects, stores, and shares that data, as well as other non-public personal or financial information provided through the SaaS service of other third parties.

The iSolved privacy policy outlines that employee data will only be shared when iSolved HCM advises the owner of that data that the information will be shared, or as outlined in the circumstances that are allowed under the policy.

How can an employee protect their personal data?

There are three simple ways to protect personal data:

1. Do not share the unique User ID or password with any other individual.
2. Do not leave the unique User ID or password in a location that is not secure.
3. Sign out immediately after completing a task and close the browser.

Can the Terms and Conditions be customized for my service bureau or customers?

No, these terms apply uniformly across all iSolved users and cannot be modified for subsets of customers.

The Terms and Conditions of Use verbiage is available for your review [here](#). This is the information that will pop up in the box when your customers log into iSolved for the first time after March 15, 2019.